



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

Tuesday, April 6, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call Meeting to Order / Establish Quorum – First Vice President Garthoffner**
- 2. Pledge of Allegiance – Director Hopkins**
- 3. Acknowledgment of Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. February 18, 2021 – Agenda Prep Open Meeting
 - b. March 2, 2021--Regular Open Meeting
- 6. Report of the Chair**
- 7. VMS Recognition of Excellence Awards**
- 8. CEO Report**
 - a. Covid-19 Tier Presentation – Brian Gruner
- 9. Open Forum (Three Minutes per Speaker)**

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or by calling (949) 268-2020 or email meeting@vmsinc.org to request to speak
- 10. Responses to Open Forum Speakers**
- 11. Consent Calendar**

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of February 2021 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

12. Unfinished Business

- a. Entertain a Motion to Adopt a Resolution Pertaining to the Distribution of Publications by Non-Residents of Laguna Woods (**FEBRUARY Initial Notification—28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied**)

13. New Business-None

14. The Board will take a 5 break (if needed)

15. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins update from the committee. The committee met on February 17, 2021; next meeting April 21, 2021, at 1:30 p.m. as a virtual meeting.

(1) GRF Treasurer's Report – Director Hopkins
- b. Strategic Planning Committee—Director Pearlstone update from the committee. The committee met on March 17, 2021; next meeting TBA.
- c. Report of the Community Activity Committee – Director Pearlstone update from the committee. The committee met on March 11, 2021; next meeting April 8, 2021, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – Director Horton. The committee met on March 4, 2021; next meeting TBA.
- d. Report of the Landscape Committee – Director Horton update from the committee. The committee met on March 10, 2021; next meeting May 12, 2021 at 1:30 p.m. as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner update from the committee. The committee met on February 10, 2021 in closed session; next meeting April 14, 2021 at 9:30 a.m. as a virtual meeting.

(1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on October 23, 2020; next meeting TBA.
(2) Energy Solutions Ad Hoc Committee – Director Stephens
- f. Report of the Media and Communications Committee—Director Milliman update from the committee. The committee met on February 22, 2021; next meeting April

19, 2021, at 1:30 p.m. as a virtual meeting.

- g. Report of the Mobility & Vehicles Committee – Director Tibbetts update from the Mobility & Vehicles Committee. The Committee met on February 3, 2021; next meeting April 7, 2021, at 1:30 p.m. as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts update from the Security & Community Access Committee. The Committee met on February 22, 2021; next meeting April 26, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Horton. The Traffic Hearings were held on March 17, 2021; next hearings on April 21, 2021 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Stephens. The Task Force met on March 30, 2021; next meeting May 25 2021 at 9:30 a.m. as a virtual meeting.
- j. Software Research Group—Director Hopkins update on the research group. The research group met on October 2, 2020; next meeting TBA.

16. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

17. Directors' Comments

18. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

Approved the Agenda

Approved the Minutes of:

(a) February 24, 2021 – Special Closed Meeting

(b) March 2, 2021 – Regular Closed Session

Discuss Member Disciplinary Matters

Discuss and Consider Contractual Matters

Discuss and Consider Personnel Matters

Discuss Legal/Legislation Matters

Discuss COVID-19 and Network Emergency Issues

19. Adjournment

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OPEN MEETING

**MINUTES OF THE BOARD OFFICERS OF
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, February 18, 2021 – 2:00 p.m.
Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Bert Moldow, Egon Garthoffner, Joan Milliman, Yvonne Horton, Jim Hopkins, Don Tibbetts, Maggie Blackwell

Directors Absent: Gan Mukhopadhyay, Jon Pearlstone, Sue Stephens

Staff Present: CEO Jeff Parker, COO Siobhan Foster, Cheryl Silva and Grant Schultz

Others Present: None

1. Call Meeting to Order and Establish Quorum – Bunny Carpenter, President
2. Approval of the Agenda
President Carpenter requested to add Termination of the Insurance Broker to the agenda and dismiss staff after discussion of the agenda.

Hearing no objections, the agenda was approved as amended.
3. Entertain a Motion to Terminate the Insurance Contract with Beecher-Carlson
Director Milliman made a motion to Terminate the Insurance Contract with Beecher-Carlson. Director Hopkins seconded the motion.

Discussion ensued among the directors.

Hearing no objections, the motion was approved by unanimous consent.
4. Discuss and Consider Items to be placed on the Tuesday, March 2, 2021, Board Meeting Open & Closed Agendas
5. Dismiss Staff
Staff left the meeting at 3:05 p.m.

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6. Director Comments
7. Adjournment
The meeting was adjourned at 4:05 p.m.

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF
LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, March 2, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods,
California

Virtual Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Sue Stephens, Yvonne Horton, James Hopkins, Don Tibbetts, Jon Pearlstone, Gan Mukhopadhyay, Maggie Blackwell, Bert Moldow (arrived late)

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Eileen Paulin, Brian Gruner, Guy West, Ernesto Munoz, Carlos Rojas, Cheryl Silva, Grant Schultz, and Becky Jackson

Others Present: **Third:** Debbie Dotson, Robert Mutchnick
United: Cash Achrekar, Brian Gilmore, Azar Asgari, Diane Casey
Mutual 50: Ryna Rothberg
VMS: Diane Phelps, Stefanie Brown
Broadband Group: Nathan Rosenberg Jr., Patrick Thibeault, Frank Newsom, Andrew Hurry

1. Call to Meeting to Order / Establish Quorum

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Blackwell led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew are present remotely by way of cameras.

4. Approval of Agenda

President Carpenter asked for any changes to the agenda.

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- President Carpenter asked to remove 13c. Investment Task Force Charter and postpone 13d. Establishment of a Technology Standing Committee and move the item to future business on the agenda.

Hearing no objection, the agenda as amended was approved by unanimous consent.

5. Approval of Minutes

a. February 2, 2021—Regular Open Meeting

Hearing no corrections, the minutes of February 2, 2021, Regular Open Meeting were approved by unanimous consent.

6. Report of the Chair

President Carpenter commented there will be a presentation this morning from the Broadband Group.

7. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- Vaccine Clinic and Additional Village Vaccination distribution will be administered by MemorialCare at Clubhouse 7 on the weekends until further notice. The vaccination program has been successful with over 4,800 residents receiving the second-dose of vaccines last weekend. Residents that did not get the first vaccine will be contacted at a later date. Residents scheduled to receive their second-dose vaccine will be notified of their appointment via the CodeRED notification system and MemorialCare's appointment alert system.
- According to the Orange County Health Care Agency (OCHCA) the COVID-19 cases are declining. There are 245,983 confirmed COVID-19 cases in Orange County—179 cases reported today. The City of Laguna Woods reports 397 confirmed cases. The seven-day testing positivity rate in Orange County is 5.4%. The State of California has vaccinated 8,243,711 individuals so far.
- Be Red Cross Ready. The American Red Cross and the Laguna Woods Village Disaster Preparedness Task Force will have a virtual training covering "Preparedness for Older Adults & Home Fire," on Wednesday, March 3, at 9:45 a.m. The webinar is free, but residents must RSVP to disasterpreparedness@vmsinc.org.
- Arizona Pipeline is working with South California Edison to update equipment at five locations around the village.
- Resident Portal Restored. Laguna Woods Village residents can now resume credit card processing, submit service requests, check account balances, print account statements, update emergency contacts and review resident and vehicle information through the resident portal.
- To attend a New Resident Orientation please RSVP via email to becky.jackson@vmsinc.org. United New Resident Orientation will take place on Wednesday, March 10, 2021, at 4:30 p.m. Third New Resident Orientation will take place on Friday, March 19, 2021, at 9 a.m.

- Coin Exchange Program will be offered on Thursdays from 8 a.m. to noon at Clubhouse 5. United Coin Exchange Program is scheduled for the first and third Thursdays, Third Coin Exchange Program is scheduled for the second and fourth Thursdays of the month.

Jeff Parker-CEO and Siobhan Foster-COO answered questions from the board.

8. Broadband Group Presentation – Eileen Paulin

Eileen Paulin, Director of Media and Communications Division, introduced Nathan Rosenberg from the Broadband Group to give a presentation on Cable System Assessment & Business Case Scenarios:

- About the Broadband Group
- Cable System Assessment
- Operational Regulatory Review
- Financial Analysis & Valuation
- Future Options

Nathan Rosenberg answered questions from the board.

9. Open Forum (Three Minutes per Speaker)

President Carpenter asked staff to read member comments:

Eileen Paulin, Director of Media and Communications, read the following Member's comments:

- A Member requested the electric charging stations have a flexible charging rate based on the type of vehicle being charged.
- A Member thanked VMS and MemorialCare for their efforts in getting the village vaccinated, also commented about opening up the amenities in Laguna Woods Village.
- A Member commented about putting brooms out on the tennis courts to clean the courts. In addition, the member asked when the part-time employee who works at the golf course will be getting the computer back.

10. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Garthoffner agreed that residents with golf carts should be subsidized.
- Brian Gruner, Director of Recreation and Special Events, commented about the reopening of the facilities and the return of the computer to the part-time employee. Mr. Gruner explained that, at the moment, they are keeping touch-points away (due to COVID).
- Jeff Parker-CEO commented about the changes in the Manor Alterations Department to speed up the process. A staff team has been working on returning calls and emails regarding Manor Alterations. There will be a meeting for Realtors and Contracts in the near future.

11. Consent Calendar

Recommendation from the Finance Committee:

11a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of January 2021 and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

President Carpenter asked for approval of the Consent Calendar.

Hearing no objection, the Consent Calendar was approved by unanimous consent.

12. Unfinished Business

12a. Entertain a Motion to Approve the Equestrian Center Additional Services and Fees

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-10 **Amended Equestrian Center Pricing Policy**

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs; and

WHEREAS, the Board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2021 Business Plan including certain fee changes;

NOW THEREFORE BE IT RESOLVED, March 2, 2021, that the Board of Directors of the Corporation hereby introduces a revised GRF Pricing policy relative to the Equestrian Center:

Horse Boarding

- A Horse Boarding Fee shall be charged, monthly, to residents who wish to board their horse(s) at the Equestrian Center.
- The fee, rounded up to the nearest dollar, shall be based on the estimated monthly cost to board a resident's owned or leased horse and **70%** shared (subsidized) by the community at large.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, and percentage shared by the community at large.
- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options.

- Specialty care services such as turn out, additional feed, lunging, and other types of services are established at a per-service cost determined by the Board to be comparable to market value of services.

Horse Trailer Storage & Horse Transportation Fees

- If space allows, residents may store their horse trailers at the Equestrian Center. The fee to store a horse trailer shall be 50% of the charge for a recreational vehicle in the RV Storage Lots.
- GRF shall be reimbursed the cost of transporting a horse for a resident. The costs include: labor, fuel, and wear and tear on the trailer and vehicle

Trail Ride Fees

- A separate fee shall be charged for trail rides for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to lead the trail ride; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Lesson Fees

- Fees shall be charged for individual and group lessons for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to provide the lesson; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

RESOLVED FURTHER, that this resolution shall be effective March 2, 2021, and Resolution 90-20-20 adopted May 5, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

FEBRUARY Initial Notification--28-day notification for member review and comment to comply with Civil Code Section 4360 has been satisfied.

Director Milliman made a motion to approve the resolution as amended to amend the Equestrian Center Pricing Policy. The motion was seconded by Director Blackwell.

Discussion ensued among the directors.

Hearing no objection, the motion passed by unanimous consent.

13. New Business

13a. Entertain a Motion to Approve a Resolution for the Obsolete Equipment Policy

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-11 **OBSOLETE EQUIPMENT POLICY**

WHEREAS, in the normal course of business the Golden Rain Foundation (GRF) replaces items of equipment that have reached the end of their economic lives, have become expensive or impossible to maintain or have otherwise become obsolete; and

WHEREAS, GRF determines through its capital planning process or via supplemental appropriation which items of capital equipment are to be replaced; and

WHEREAS, unless otherwise expressly authorized by the Board of Directors of this Corporation, all items shall be disposed of; and

WHEREAS, GRF desires to optimize the proceeds from the disposal of such equipment;

NOW THEREFORE BE IT RESOLVED, March 2, 2021, that all GRF equipment to be disposed of will be sold using a professional off-site auctioneer without internal sales to the community; and

RESOLVED FURTHER, that parts can be removed from certain obsolete vehicles and equipment if those parts are difficult to procure or the value of keeping the parts is more than the estimated sale of the obsolete equipment; and

RESOLVED FURTHER, that the Purchasing & Supply Manager will inform equipment dealers and others who may be interested in purchasing any of the obsolete equipment; and

RESOLVED FURTHER, that any equipment that is deemed to pose a significant threat to the safety of a purchaser or user, or would cost more

money to sell than the estimated value of the item, or remains unsold after all reasonable efforts are made, will be disposed of in the proper waste receptacle and in compliance with applicable laws and ordinances after notification to the GRF Treasurer; and

RESOLVED FURTHER, that any individual participating in the decision to dispose of an obsolete item shall be precluded from purchasing that item; and

RESOLVED FURTHER, that Resolution 90-20-48 adopted September 1, 2020, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the resolution for the Obsolete Equipment Policy. The motion was seconded by Director Blackwell.

Discussion ensued among the directors.

Hearing no objection, the motion passed by unanimous consent.

13b. Entertain a Motion to Approve Miscellaneous Vehicles Purchase

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-12
**BOARD RESOLUTION REGARDING THE PURCHASE OF REPLACEMENT
F-350 FROM MISCELLANEOUS VEHICLE BUDGET**

WHEREAS, on September 1, 2020, the Golden Rain Foundation Board approved an allocation of \$200,000 for the purchase of Miscellaneous Vehicles as needed; and

WHEREAS, the Golden Rain Foundation was provided with a specific long-range plan to replace the Village's aged fleet; and

WHEREAS, on February 3, 2021, the Mobility and Vehicle Committee recommended the Board of Directors approve an unanticipated replacement of a 2007 Ford F-350 that is experiencing excessive repairs costs.

NOW THEREFORE BE IT RESOLVED, March 2, 2021, that the Board of Directors hereby approves the purchase of a replacement Ford F-350 truck in the amount of \$55,000 out of the Miscellaneous Vehicles capital account

RESOLVED FURTHER, that all the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the resolution regarding the Purchase of Replacement F-350 from Miscellaneous Vehicle Budget. The motion was seconded by Director Blackwell.

Discussion ensued among the directors.

Hearing no objection, the motion passed by unanimous consent.

This item was removed from the agenda.

13c. Update the Investment Task Force Charter

13d. Insurance Broker Selection

President Carpenter asked Director Pearlstone to give an update on the Insurance Broker selection.

This item was postponed to next month.

13e. Discuss and Consider the Establishment of a Technology Standing Committee

President Carpenter commented about the need to establish a Technology Standing Committee.

13f. Entertain a Motion to Introduce a Resolution Pertaining to Distribution of Publications by Non-Residents

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-XX

Distribution of Publications by Non-Residents of Laguna Woods Village

WHEREAS, the Golden Rain Foundation of Laguna Woods (“GRF”) adopted a policy applicable to the distribution of all First Amendment publications within Laguna Woods Village by non-residents; and

WHEREAS, the Board recognizes the need to revise Distribution of Publications by Non-Residents of Laguna Woods Village Resolution to reflect **current insurance requirements**;

NOW THEREFORE BE IT RESOLVED, March 2, 2021, that the Board of Directors of this Corporation hereby introduces the revised Distribution of Publications by Non-Residents of Laguna Woods Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-15-17, adopted March 3, 2015, is hereby suspended in its entirety and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

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MARCH Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28 days from the postponement to comply with Civil Code §4360.

Director Milliman made a motion to introduce the resolution for Distribution of Publications by Non-Residents of Laguna Woods Village for 28-day review. The motion was seconded by Director Blackwell.

Discussion ensued among the directors.

Hearing no objection, the motion passed by unanimous consent.

13g. Village Community Fund Pickleball Court Lighting Donation

President Carpenter asked Brian Gruner, Director of Recreation and Special Events, to give a report on the Village Community Fund Project Application to raise funds to purchase and install lights on the three, unlit pickleball/paddle tennis courts.

Director Milliman made a motion to approve the Village Community Fund Pickleball Court Lighting Donation. The motion was seconded by Director Hopkins.

Discussion ensued among the directors.

Hearing no objections, the motion was passed by unanimous consent.

14. The Board took a 5-minute break.

15. Committee Reports

15a. Report of the Finance Committee/Financial Reports – Director Hopkins gave an update from the committee and showed a presentation on the GRF Treasurer's Report. The committee met on February 17, 2021; next meeting April 21, 2021, at 1:30 p.m. as a virtual meeting.

- (1) GRF Treasurer's Report – Director Hopkins
- (2) GRF Finance Committee Report

15b. Strategic Planning Committee—Director Pearlstone gave an update from the committee. The Customer Experience Subcommittee met on February 4, 2021; next meeting March 17, 2021 at 1:30 p.m. as a virtual meeting.

15c. Report of the Community Activity Committee – Director Pearlstone gave an update from the committee. The committee met on February 11, 2021; next meeting March 11, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – President Carpenter gave an

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March 2, 2021
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update on the committee. The next meeting will be held on March 4, 2021 at 1 p.m. as a virtual meeting.

15d. Report of the Landscape Committee – Director Carpenter. The next meeting will be held on March 10, 2021 at 1:30 p.m. as a virtual meeting.

15e. Report of the Maintenance & Construction Committee – Director Garthoffner gave an update from the committee. The committee met on February 10, 2021; next meeting April 14, 2021, at 9:30 a.m. as a virtual meeting.

(1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Moldow gave an update from the committee. The next meeting TBA.

15f. Report of the Media and Communications Committee—Director Milliman gave an update on the committee. The Committee met on February 22, 2021; next meeting will be held on March 15, 2021, at 1:30 p.m. as a virtual meeting.

15g. Report of the Mobility & Vehicles Committee – Director Tibbetts update on the committee. The Committee met on February 3, 2021; next meeting April 7, 2021, at 1:30 p.m. as a virtual meeting.

15h. Report of the Security & Community Access Committee – Director Tibbetts gave an update on the committee. The Committee meeting on February 22, 2021; next meeting April 26, 2021, at 1:30 p.m. as a virtual meeting.

(1) Report of the Laguna Woods Village Traffic Hearings – Director Horton gave an update on the hearings. The Traffic Hearings last met on February 17, 2021; next Traffic Hearings will be held on March 17, 2021 at 9:00 a.m. and 1:00 p.m. as a virtual meeting. She commented that there was a backlog of violations and that staff needed to be trained on how to contact residents to attend the virtual meeting.

15i. Report of the Disaster Preparedness Task Force – Director Moldow gave an update on the task force. The Task Force met on January 26, 2021; next March 30, 2021 at 9:30 a.m. as a virtual meeting.

15j. Software Research Group – Director Hopkins gave an update from the research group. The Research Group met on October 2, 2020; next meeting TBA.

15k. Energy Solutions Research Group—Director Stephens gave an update from the Energy Solutions Research Group.

16. Future Agenda Items - All matters listed below are items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting.

16a. Update Resolution on the Distribution of Telephone Directories and Community Maps

16b. Broadband Report by Media and Communications

16c. Establishment of a Technology Standing Committee

17. Directors' Comments

- Director Hopkins commented about the efficiency of the MemorialCare staff on administering the vaccines. The Finance Department put out a great resource of the Green Book and the information is also online which shows how the assessments are spent.
- Director Milliman commented on the efficiency of the vaccine clinic.
- Director Blackwell commented on the service at the vaccine clinic at Clubhouse 7.
- Director Stephens thanked staff for switching to the Zoom platform.

18. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 11:44 a.m.

Summary of Previous Closed Session Meetings per Civil Code §4935.

During the February 2, 2021, Regular Closed Session, the Board:

VMS Board Update

Approved the Agenda

Approved the Minutes of:

(a) December 31, 2020 – Special Closed Meeting

(b) January 5, 2020 – Regular Closed Session

(c) January 14, 2021 – Emergency Closed Meeting

Discussed Member Disciplinary Matters

Discussed and Considered Personnel Matters

Discussed and Considered Contractual Matters

Discussed Legal/Legislation Matters

Discussed COVID-19 Emergency Issues

19. Adjournment

The meeting was adjourned at 3:35 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation

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Village Management Services, Inc.

Update: Recreation and Special Events Department

April 6, 2021



Activity and Business Tiers as of March 5



Blueprint for a Safer Economy – Outdoor Recreational Facilities

Sector	Tier 1 Widespread (Case Rate >7 or Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 or Test Positivity <2%)
Outdoor playgrounds & outdoor recreational facilities	Open with modifications	Open with modifications	Open with modifications	Open with modifications

Outdoor Recreational Facilities

- Current tier: Orange
 - Spin cycling
 - Swimming pools
 - Tennis
 - Pickleball and paddle tennis
 - Equestrian Center (boarders only)
 - Lawn bowling
- Current tier: Orange (cont.)
 - Bocce ball
 - Library
 - Sharing golf carts
 - Outdoor fitness classes (yoga, meditation, aerobics, etc.)
 - Hot pools
 - Riding program (boarders only)

Outdoor Recreational Facilities

- Current tier: Orange (cont.)
 - Groups of five golfers
 - Additional Zumba class
 - Pickleball doubles without consent
 - Arts and crafts/CH4
 - Painting
 - Bingo
- Current tier: Orange (cont.)
 - Lectures
 - Golf cart parades
 - Personal training
 - Dancing
 - Pool locker rooms
 - Special interest classes (ESL)
 - Library

Activity and Business Tiers as of March 5



Blueprint for a Safer Economy – Gyms and Fitness Centers

Sector	Tier 1 Widespread (Case Rate >7 or Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 or Test Positivity <2%)
Gyms and fitness centers	Outdoor only with modifications	Indoors with modifications • Max 10% capacity	Indoors with modifications • Max 25% capacity	Indoors with modifications • Max 50% capacity

Gyms and Fitness Centers

- Current tier: Orange
 - Maintain Clubhouse 1 breezeway gym
 - Open Clubhouse 1 interior gym at 25% capacity

Activity and Business Tiers as of March 5



Blueprint for a Safer Economy – Movie Theaters

Sector	Tier 1 Widespread (Case Rate >7 or Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 or Test Positivity <2%)
Movie theaters	Outdoor only with modifications	Indoors with modifications • Max 25% capacity or 100 people, whichever is fewer	Indoors with modifications • Max 50% capacity or 200 people, whichever is fewer	Indoors with modifications • Max 50% capacity

Movie Theaters

- Current tier: Orange
 - Weekly movies (pending renovation improvement projects)

Activity and Business Tiers as of March 5



Blueprint for a Safer Economy – Cardrooms (Bridge)

Sector	Tier 1	Tier 2	Tier 3	Tier 4
	Widespread (Case Rate >7 or Test Positivity >8%)	Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Minimal (Case Rate <1 or Test Positivity <2%)
	Card rooms	Indoors with modifications	Indoors with modifications	Indoors with modifications
	Outdoor only with modifications	• Max 25% capacity or 100 people, whichever is fewer	• Max 50% capacity or 200 people, whichever is fewer	• Max 50% capacity

Card Rooms (Bridge)

- Current tier: Orange
 - Daily bridge at Clubhouse 7 with 50 patrons (pending club coordination)

Activity and Business Tiers as of March 5

Blueprint for a Safer Economy – Restaurant

Sector	Tier 1 Widespread (Case Rate >7 or Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 or Test Positivity <2%)
Restaurants	Outdoor only with modifications	Indoors with modifications <ul style="list-style-type: none"> Max 25% capacity or 100 people, whichever is fewer 	Indoors with modifications <ul style="list-style-type: none"> Max 50% capacity or 200 people, whichever is fewer 	Indoors with modifications <ul style="list-style-type: none"> Max 50% capacity

Restaurants

- Current tier: Orange
 - Indoor dining to 50% capacity (at operator's discretion)

Activity and Business Tiers as of March 5

Blueprint for a Safer Economy – All Retail

Sector	Tier 1 Widespread (Case Rate >7 or Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 or Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 or Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 or Test Positivity <2%)
All retail	Indoors with modifications • Max 25% capacity	Indoors with modifications • Max 50% capacity	Indoors with modifications	Indoors with modifications

All Retail

- Current tier: Orange
 - Village Bazaar
 - Bonanza
 - Art Affair
 - Health and resource fair
 - Farmers' market (July)



Village Management Services, Inc.

Limitations on Expectations

- Tiers and guidance may change
- Limited staff resources
 - Recruitment and selections require six to eight weeks (including training)
- Emeritus classes
 - Virtual in 2021
 - In-person classes to resume in spring 2022

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STAFF REPORT

DATE: April 6, 2021
FOR: Board of Directors
SUBJECT: Distribution of Publications by Non-Residents of Laguna Woods Village

RECOMMENDATION

Adopt the policy for the distribution of publications by non-residents of Laguna Woods Village.

BACKGROUND

On March 3, 2015, the Golden Rain Foundation (GRF) adopted Resolution 90-15-17 and the policy governing the distribution of publications by non-residents of Laguna Woods Village within Laguna Woods Village. The policy that prohibits the distribution of unsolicited publications by non-residents specifies how publications requested by residents may be distributed to residents.

DISCUSSION

On September 1, 2020, Eileen Paulin, Media and Communications Director, provided background to the board of directors regarding distribution of telephone directories and community maps, noting procedures have become lax, and publishers are not applying for a permit to distribute. In addition, staff has received complaints from residents when bulk quantities of telephone books are left in common areas.

Following discussion, Director Troutman made a motion to endorse the resolution for distribution of publications by non-residents of Laguna Woods Village with revisions by legal counsel. The motion was seconded by Director Milliman and passed by majority vote.

On November 4, 2020, legal counsel reviewed Resolution 90-15-17 with the board. The board requested that appropriate insurance clauses be added to the resolution and policy and the amended documents be brought back to the board for consideration.

Prepared By: Siobhan Foster, COO

Reviewed By: Francis Gomez, Operations Manager
Eileen Paulin, Media and Communications Director

ATTACHMENT(S)

ATT 1: Resolution 90-21-XX

ATT 2: Distribution of Publications by Non-Residents of Laguna Woods Village Policy

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RESOLUTION 90-21-XX

Distribution of Publications by Non-Residents of Laguna Woods Village

WHEREAS, the Golden Rain Foundation of Laguna Woods ("GRF") adopted a policy applicable to the distribution of all First Amendment publications within Laguna Woods Village by non-residents; and

WHEREAS, the Board recognizes the need to revise Distribution of Publications by Non-Residents of Laguna Woods Village Resolution to reflect current insurance requirements;

NOW THEREFORE BE IT RESOLVED, April 6, 2021, that the Board of Directors of this Corporation hereby adopts the revised Distribution of Publications by Non-Residents of Laguna Woods Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-15-17, adopted March 3, 2015, is hereby suspended in its entirety and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

MARCH Initial Notification

28-day notification for Member review and comment to comply with Civil Code §4360 has been satisfied.

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**Distribution of Publications by Non-Residents of Laguna Woods Village
Resolution 19-21-XX; Adopted April 6, 2021**

The Distribution of Publications by Non-Residents of Laguna Woods Village policy provides the Golden Rain Foundation ("GRF") and interested parties the guidelines that must be followed regarding the distribution of all First Amendment publications within Laguna Woods Village by non-residents. The distribution of unsolicited materials publications by non-residents is strictly prohibited. Only materials publications specifically requested by resident(s) may be distributed to said resident(s).

1. Any non-resident individual or entity (the "Applicant") wishing to distribute publications within Laguna Woods Village shall complete and submit the Application for Pass(es) to Distribute Publications, obtain a Gate Entry Pass allowing entry for distribution, and comply with all applicable rules. The applicant shall provide the following information:
 - A. A subscriber list showing names and addresses of residents who have solicited the publication.
 - B. The name of the individual or entity intending to distribute such publication within Laguna Woods Village.
 - C. The address, phone number, email address and other pertinent identifying information so as to permit contact with the Applicant.
 - D. A brief description of the publication to be distributed, sufficient to allow GRF to determine if the publication that is actually distributed is the same publication described in the Application.
 - E. The date(s) upon which the Applicant intends to deliver its publication.
 - F. A statement to be executed by the Applicant pursuant to which the Applicant acknowledges that he, she or it will be responsible for all acts of its employee or agents while they are distributing the publication on behalf of the Applicant within Laguna Woods Village, as well as agreeing to abide and be bound by all applicable Laguna Woods Village rules regarding distribution of publications (which is set forth on the reverse side of the Application).
 - G. Provide proof of insurance as outlined in Section 2 of this policy.
2. Prior to approval and issuance of Gate Entry Pass, the Applicant must submit the following insurance requirements:
 - A. Proof of commercial general liability insurance coverage of \$1,000,000 each Occurrence and \$1,000,000 Aggregate Combined Single Limit for Bodily Injury and Property

Damage. Coverage must include Premises/Operations, Products/Completed Operations, Broad Form Property Damage, Independent Contractors and Personal Injury, and shall be provided on an occurrence policy form (not claims-made). This type of coverage is offered to small businesses by many insurers on a business-owners policy. This may require purchase of some nominal limit of property insurance, but the discounted pricing for these policies is frequently lower than a stand-alone Commercial General Liability policy.

- B. Additional insured and endorsements from your insurance company naming the Golden Rain Foundation of Laguna Woods and Village Management Services Inc. as additional insureds and the evidence for this coverage is to be provided as an endorsement, separate and in addition to the Certificate of Insurance.
- C. Additionally, the following is required: "General Liability: Certificate holder is additional insured on a primary and non-contributory basis" or similar Primary provision wording.
- D. Proof of automobile liability coverage of \$1,000,000 Combined Single Limit each accident for Bodily Injury and Property Damage.
- E. Proof of worker's compensation and employer's liability coverage reflecting statutory minimums as required by law and \$1,000,000 Employer's Liability. If you do not have any employees, you may obtain what is sometimes referred to as a "certificate only" policy from State Compensation Insurance Fund (SCIF). The annual premium is usually a few hundred dollars per year.
- F. An Acknowledgment by the Applicant that it shall only be entitled to distribute its publication following approval of Applicant's Application and insurance documents and the issuance of a Gate Entry Pass by Village Management Services Inc. The application shall further state the Applicant shall be required to produce a Gate Entry Pass prior to gaining access to the Laguna Woods Village community and as requested by Security Services personnel.

3. Additionally, the Applicant is required to adhere to the following basic rules:

- A. While on the premises of Laguna Woods Village, knocking on doors, business solicitation or other behavior that intrudes on the privacy of Laguna Woods Village residents is prohibited.
- B. Door-to-door distribution of solicited publications shall be permitted, so long as residents are not disturbed.
- C. Publications that are distributed door to door may only be left on the surface of the thresholds of front doors. Publications may not be hung from doorknobs.

- D. The Applicant, its employees or agents must bring and present the approved Application for Pass(es) to Distribute Publications and Gate Entry Pass to the Security Department prior to gaining access to the Laguna Woods Village community.
- 4. Return completed application to the Resident Services Department at P.O. Box 2220, Laguna Hills, CA 92654-2220 or via email at residentservices@vmsinc.org.
- 5. The provisions of this policy may be enforced by the Security Department. Any reports may be filed by calling the Security Department at 949-580-1400 or by emailing violations.security@vmsinc.org.

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GRF Financial Report

As of February 28, 2021



INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$5,237
Non-Assessment Revenue	\$1,618
Total Revenue	\$6,855
Total Expense	6,471
Net Revenue/(Expense)	\$384

GRF Financial Report

As of February 28, 2021



OPERATING ONLY INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$4,753
Non-Assessment Revenue	\$1,226
Total Revenue	\$5,979
Total Expense ¹	5,626
Operating Surplus	\$353

1) excludes depreciation

GRF Financial Report

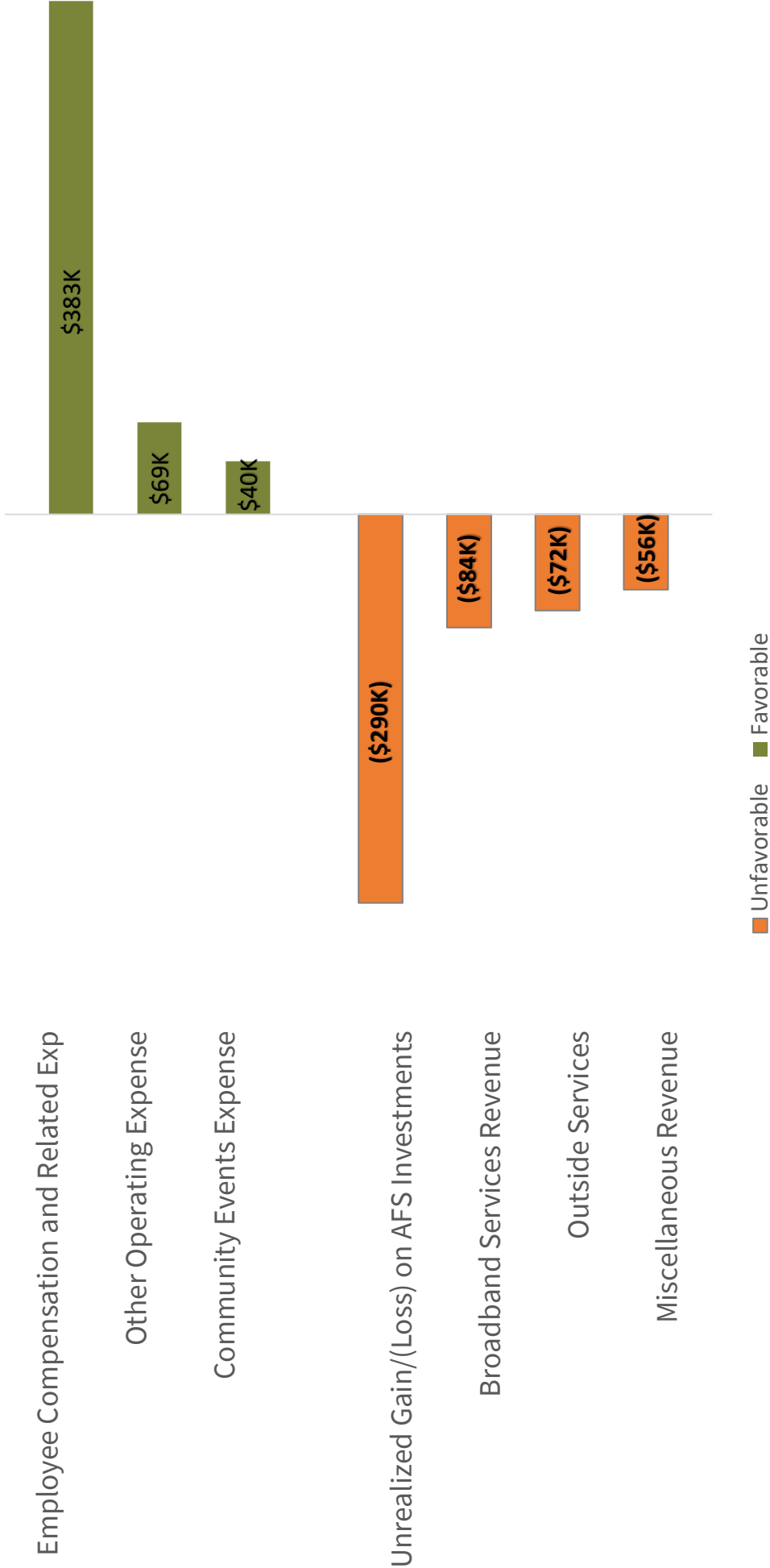
As of February 28, 2021



INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$5,237	\$5,237	\$0
Non-Assessment Revenue	\$1,618	\$2,059	(\$441)
Total Revenue	\$6,855	\$7,296	(\$441)
Total Expense	\$6,471	\$6,923	\$452
Net Revenue/(Expense)	\$384	\$373	\$11

GRF Financial Report

As of February 28, 2021

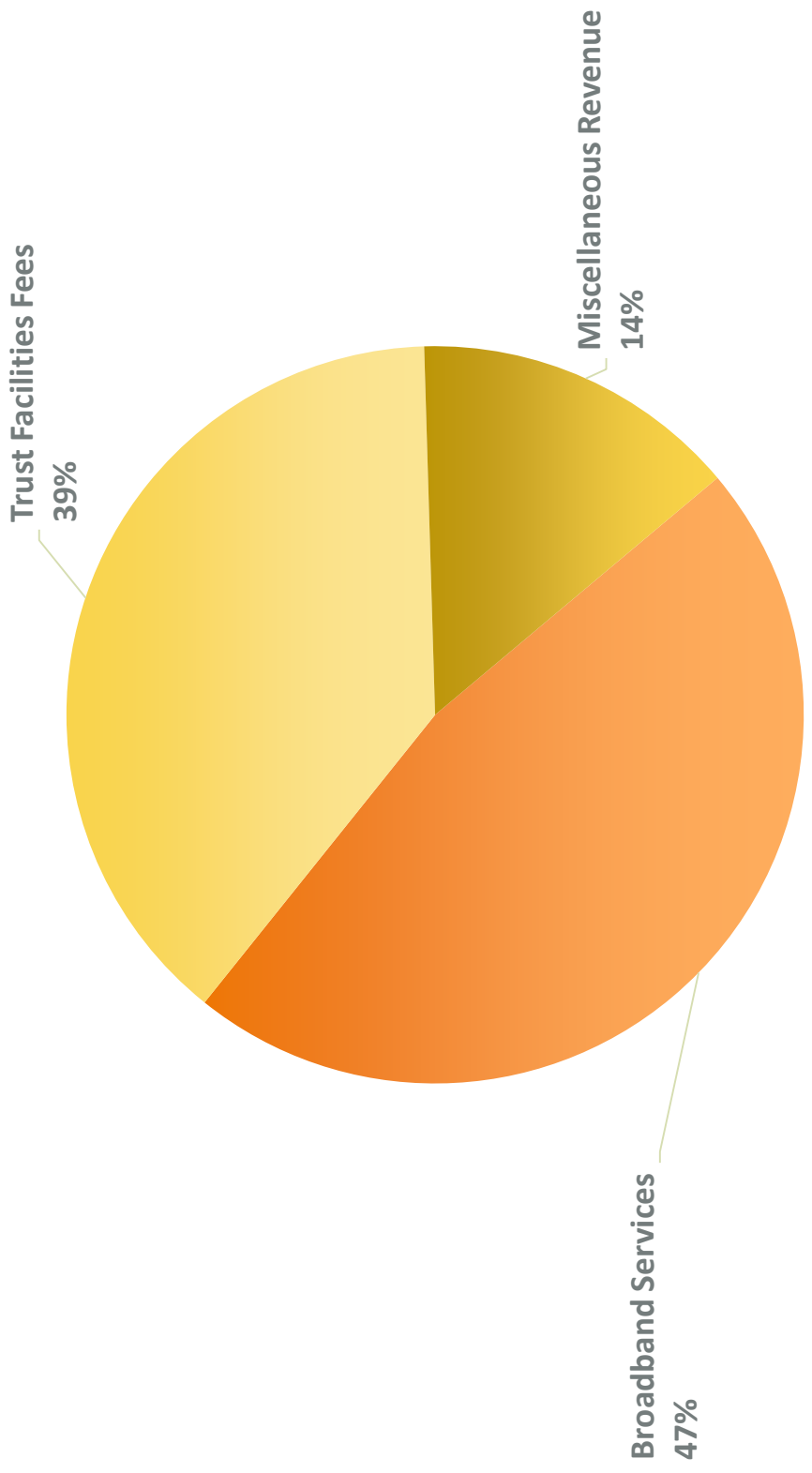


GRF Financial Report

As of February 28, 2021



Total Non-Assessment Revenue \$1,618,343

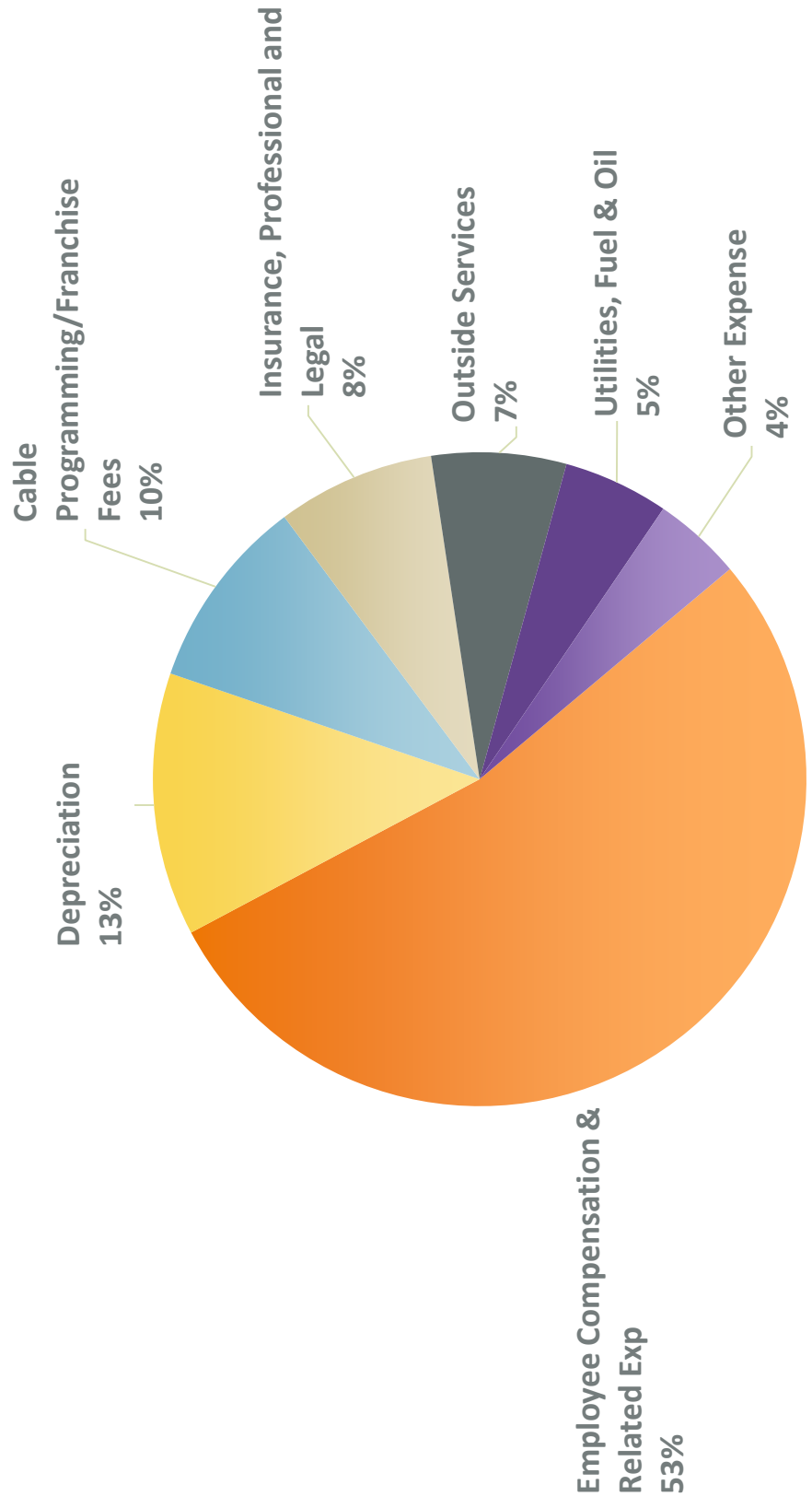


GRF Financial Report

As of February 28, 2021



Total Expenses \$6,470,839



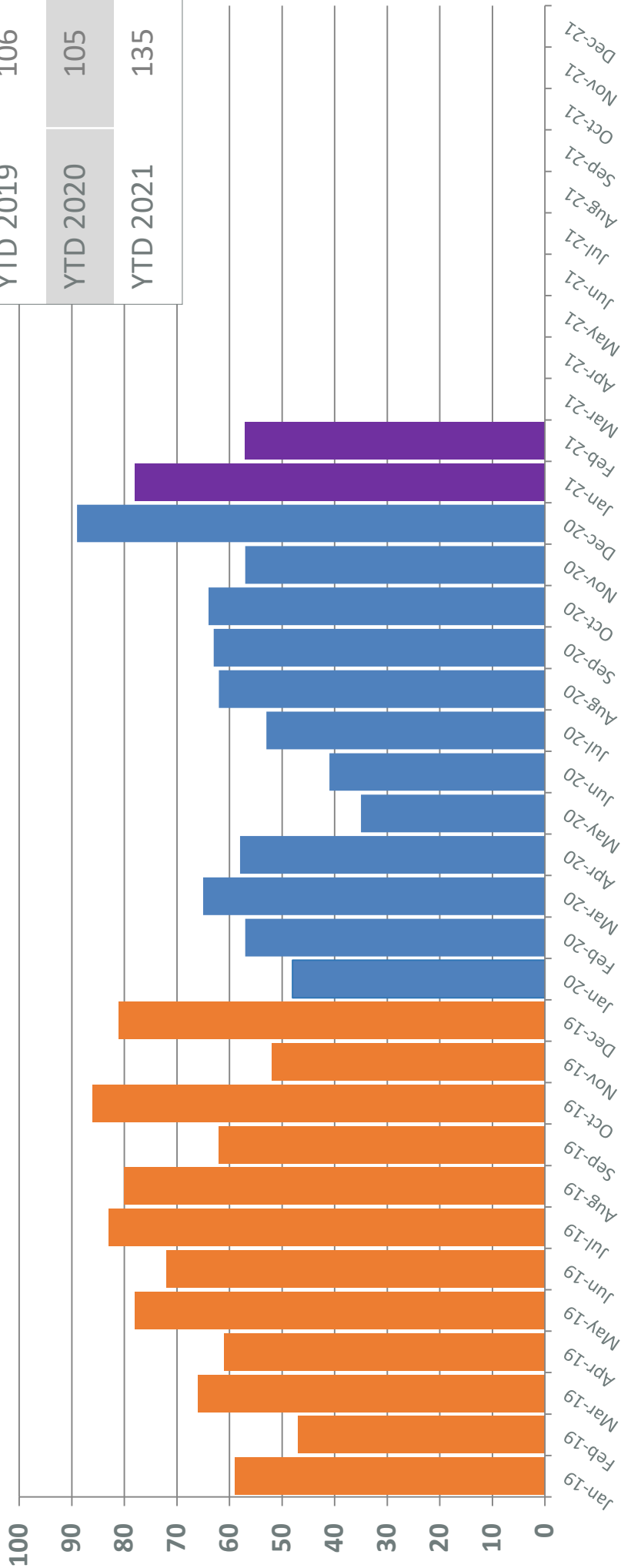
GRF Financial Report

As of February 28, 2021



RESALE HISTORY – Consolidated

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2019	106	\$314,256
YTD 2020	105	\$331,337
YTD 2021	135	\$324,244



GRF Financial Report

As of February 28, 2021

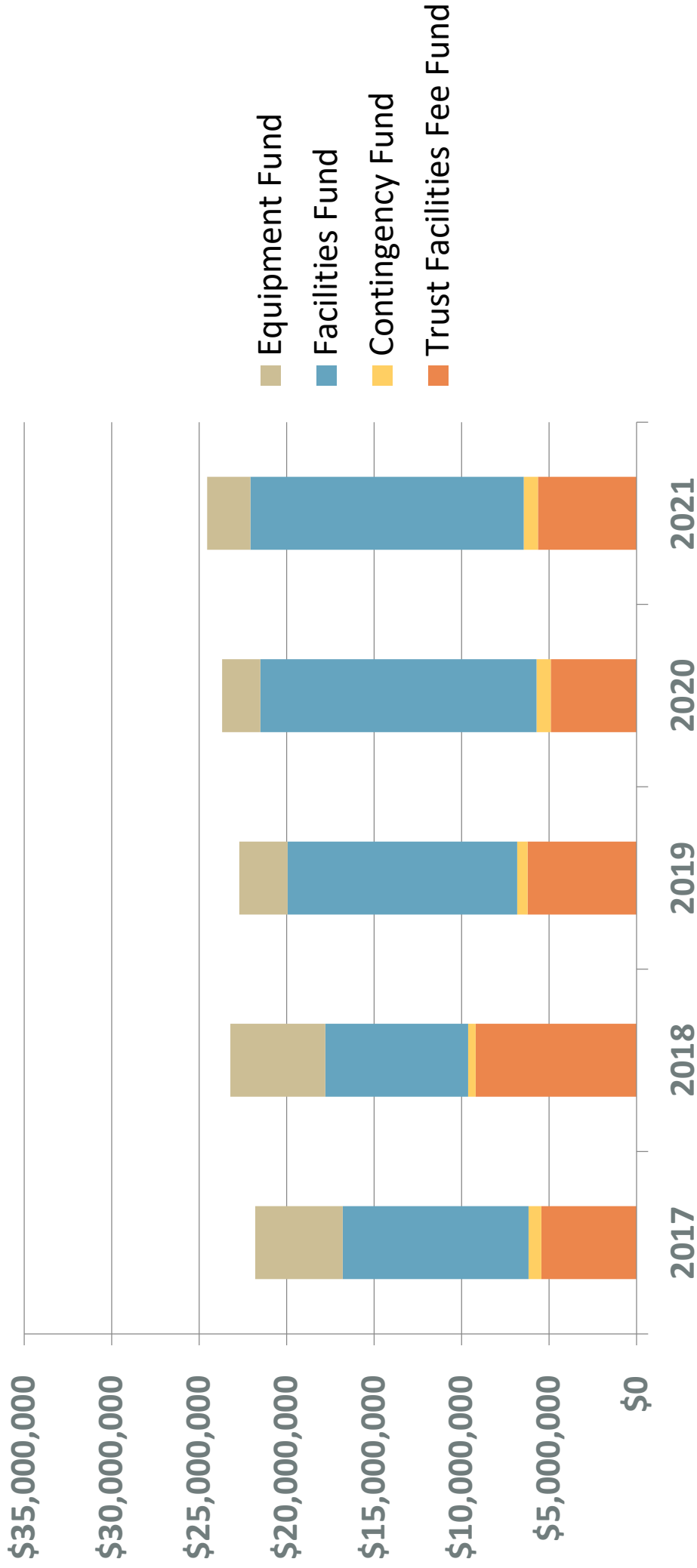


FUND BALANCES (in Thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment	\$4,145	\$1,671	\$2,474
Facilities	18,730	3,111	15,619
Contingency	1,102	296	806
Trust Facilities Fees	5,639	0	5,639
TOTAL	\$29,616	\$5,078	\$24,538

GRF Financial Report

As of February 28, 2021

ADJUSTED FUND BALANCES



GRF Financial Report

As of February 28, 2021

ADJUSTED FUND BALANCES



FUND ENCUMBRANCES (in Thousands)			TOTAL APPROPRIATIONS	REMAINING ENCUMBRANCE
Aquatics & Fitness	\$	352		\$227
Broadband Services		728		657
Clubhouses		4,514		3,891
Computers		1,336		989
Community Center		1,091		411
Energy Projects		850		356
Golf Facilities		687		626
Landscape		495		492
Other Equipment		300		250
Other GRF Facilities		1,831		1,239
Paving		879		879
Security		399		388
Vehicles		1,965		1,325
TOTAL			\$15,427	\$11,730

Golden Rain Foundation of Laguna Woods
Statement of Revenues & Expenses - Preliminary
2/28/2021
(\$ IN THOUSANDS)

	CURRENT MONTH			YEAR TO DATE			PRIOR YEAR	TOTAL
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:								
Assessments:								
1 Operating	\$2,377	\$2,376		\$4,753	\$4,753		\$4,626	\$28,518
2 Additions to restricted funds	242	242		484	484		611	2,904
3 Total assessments	2,619	2,618		5,237	5,237		5,237	31,422
Non-assessment revenues:								
4 Trust facilities fees	290	305	(15)	628	609	18	488	3,656
5 Golf green fees	128	126	2	251	253	(1)	250	1,515
6 Golf operations	28	21	7	56	44	12	43	252
7 Merchandise sales	32	32		54	63	(9)	70	444
8 Clubhouse rentals and event fees	(1)		(1)	(4)	1	(5)	141	593
9 Rentals	12	14	(2)	23	28	(5)	24	152
10 Broadband services	379	421	(42)	758	843	(84)	844	5,216
11 Investment income	17	24	(7)	27	49	(22)	54	293
12 Unrealized gain/(loss) on AFS investments	(196)	27	(223)	(263)	27	(290)	406	162
13 Miscellaneous	43	66	(23)	87	143	(56)	190	1,110
14 Total non-assessment revenue	732	1,037	(304)	1,618	2,059	(441)	2,508	13,394
15 Total revenue	3,351	3,655	(304)	6,855	7,296	(441)	7,745	44,815
Expenses:								
16 Employee compensation and related	1,648	1,832	184	3,451	3,834	383	4,039	24,411
17 Materials and supplies	248	150	(98)	334	296	(37)	341	1,781
18 Cost of goods sold	23	27	4	38	53	16	48	338
19 Community Events	2	23	21	2	41	40	64	395
20 Utilities and telephone	128	138	10	278	273	(5)	331	2,394
21 Fuel and oil	34	45	11	60	89	30	75	536
22 Legal fees	28	29	1	32	58	26	18	348
23 Professional fees	12	41	29	52	92	39	67	671
24 Management fee	(1)		1					
25 Equipment rental	19	17	(1)	35	35	(1)	49	218
26 Outside services	277	177	(100)	431	360	(72)	288	2,372
27 Repairs and maintenance	33	53	19	233	244	11	209	887
28 Other Operating Expense	52	70	18	85	153	69	118	890
29 Income taxes								2
30 Property and sales tax	3	2	(1)	4	3	(1)	35	23
31 Insurance	216	202	(13)	422	405	(17)	277	2,428
32 Cable Programming/Copyright/Franchise	241	317	75	619	633	14	531	4,039
33 Investment expense	3		(3)	3		(3)	3	14
34 Net Allocation to Mutuals	(224)	(229)	(5)	(449)	(487)	(38)	(496)	(2,910)
35 Uncollectible Accounts		1	1		3	3		15
36 (Gain)/loss on sale or trade		(2)	(2)		(4)	(4)		(25)
37 Depreciation and amortization	444	444		842	842		771	842
38 Total expenses	3,186	3,336	150	6,471	6,923	452	6,769	39,669
39 Excess of revenues over expenses	\$165	\$319	(\$154)	\$385	\$373	\$11	\$976	\$5,146

Statement of Revenue & Expense Variance Report - Preliminary as of February 28, 2021

SUMMARY

For the year-to-date period ending February 28, 2021, GRF operations were better than budget by \$11K. Explanations for categories with significant variances are provided below.

REVENUE

- **Broadband Services Line 10** – (\$84K) Unfavorable due to less ad insertion as a result of ongoing COVID-19 pandemic causing advertisers to spend less when residents are staying home. The variance was furthered by lower premium channel and equipment rental revenue.
- **Unrealized Gain/Loss on AFS Investments Line 12** – (\$290K) Unfavorable due to adverse conditions for bond investments during the reporting period. An entry is made monthly to reflect investment market conditions, which fluctuate.
- **Miscellaneous Revenue Line 13** – (\$56K) Unfavorable due to less fees collected during facility closures, including photo copy fees, auto decal fees, traffic violation fees, additional occupant fees, and non-resident parking fees.

EXPENSE

- **Employee Compensation and Related Line 16** – \$383K Favorable variance due to facility closure and limited services during the COVID-19 pandemic. Impacted areas were primarily in General Services (Janitorial and Transportation), Information Services and Security Services. The variance was partially offset in Recreation by a payout associated with the separation of a tenured employee and an assumption that recreation employees would not be brought back until later in the year. Limited employees were brought back to staff open amenities.
- **Materials and Supplies Line 17** – (\$37K) Unfavorable variance due to continued Malware Event expenditures, partially offset by timing of spending in M&C (Carpentry and Plumbing), Recreation (Golf) and Community Services (decals).
- **Community Events Line 19** – \$40K Favorable due to facility closure during the pandemic.
- **Fuel and Oil Line 21** – \$30K Favorable due to reduced transportation during the pandemic.
- **Legal Fees Line 22** – \$26K Favorable due to timing of invoices.
- **Professional Fees Line 23** – \$39K Favorable due to movement of budgeted IT fees to Outside Services category and timing of CEO expenditures.
- **Outside Services Line 26** – (\$72K) Unfavorable variance due to movement of IT fees budgeted in Professional Fees and unbudgeted malware expenses.
- **Other Operating Expense Line 28** – \$69K Favorable variance in several areas of operation due to the continued closure of facilities due to the COVID-19 pandemic; primarily attributable to training, uniforms, pest control, recruitment, and staff support.
- **Net Allocation Line 34** – (\$38K) Unfavorable due to fewer inter-departmental allocations.

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, March 11, 2021 – 1:30 p.m.
Virtual Zoom Webinar

MEMBERS PRESENT: Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Ryna Rothberg, Andre Torng, Elsie Addington, Debbie Dotson, Reza Karimi, Dennis Boudreau, Juanita Skillman

MEMBERS ABSENT: None

OTHERS PRESENT: Dick Rader

STAFF PRESENT: Brian Gruner, Jennifer Murphy, Jackie Kupfert

Call to Order

Chair Pearlstone called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made to move item #11 to become #10a, and by consensus, the motion was approved.

Approval of Committee Report for February 11, 2021

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Chair Pearlstone welcomed everyone in attendance and encouraged all to voice concerns and/or opinions relative to community activities as set expectations are always to represent both sides of any issue. Today we are to focus only on the COVID-19 pandemic restrictions relative to the golf pre-reserved tee times. Chair Pearlstone stated he will present fee sharing research which is informative for the community.

Report of the Recreation and Special Events Director

Mr. Gruner stated staff continues to follow operational procedures while in purple tier with anticipation of moving to red tier by March 17 if numbers trend down. The Recreation

Department will modify activities as follows: opening hot pools, pickleball doubles without consent, two riders per golf cart, five golfers per round, add an additional Zumba class, and open the Equestrian riding program to boarders only. Please use caution as the virus is still able to be transmitted and/or contracted. Garden Center billing was mailed to current gardeners; tree trimming is ongoing as well as weeding; staff is working with IT with regards to assessment of the Garden Center 2 gate; Garden Center 2 speed bumps replacement is estimated at \$5000. The Performing Arts Center renovation has started with stage curtain safety (cleaning and fire-retardant reapplication) and interior house lighting.

Ms. Murphy stated the Equestrian Center improvements: 10 new shade trees have been planted near the turnouts; drought resistant plants have been planted; improved lighting including cafe lights installed in courtyards and solar lights to be installed in the large arena; stalls will be painted; the Landscape Department trimmed trees and cleaned the front of the arena and along the trail; new boarder services fees were approved; soft opening next week for riding program for those already onsite (boarders/helpers); new classes in the future. The Help the Herd fund has raised \$5865 with a goal of \$10,000 to help the GRF horses only (fly sheets, rubber stall mats, saddles, corrective saddle pads and protective boots have been purchased to date). Thank you to Ms. Cobarruviaz for ensuring the completion of these improvements. Ms. Murphy stated Pool 1 boiler is broken which will take approximately four weeks to repair. Pool 6 will be open beginning Wednesday and will remain open while Pool 1 boiler is being repaired. This decision was made in response to a survey of 410 swimmers stating that 79% of those responded would like Pool 6 open as an alternative. Due to Pool 6 being smaller staff will have to reduce the number of reservations allowed.

Mr. McCray stated a new cart fleet was installed in January. These new carts have lithium batteries which will be a cost savings and are lighter which will cause less damage on the greens. The online tee time system is to launch March 25 for April 1 tee times. Golfers will receive an informational email. Golf course maintenance is now being managed by an outside agency which is addressing the areas of concern. The golf course is much improved. The driving range project is being reviewed by the board for modifications. The allowance of in person check-in and expanded tee times will occur if Orange County remains in the red tier. Chair Pearlstone inquired as to written documentation of all these updates for golf. Mr. McCray stated an eblast will be sent to the community with another message sent when we are officially in the red tier.

Director Addington inquired as to the Garden Center 2 speed bumps removal costs. Chair Pearlstone suggested this be put on a future agenda with a staff report for complete discussion. Mr. Gruner stated the speed bumps are easy to remove. Costs would include the purchase a new style with additional cost for labor to install the new speed bumps.

Member Comments (Items Not on the Agenda)

Members were called to speak on the following: legality of equal opportunity to play golf; restriction of pre-reserved golf tee times; restoration of the greens and racquet committee for

all clubs to have a voice; the skins golf games are available to all; inquiry of an existing policy on disputes of those using same amenity; Aquadettes' formal request for pool time each week.

Chair Pearlstone inquired as to Aquadettes using the pool for slated time. Mr. Gruner stated staff makes decisions on disputes while trying to find a common ground and there is no policy in place at this time. He also stated the Aquadettes presented to the committee previously and with the current high demand of pool time we cannot make an exception for reserved pool time. Director Carpenter stated internal disputes may be addressed via compliance if cannot be resolved with the assistance of Recreation staff.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

Equestrian Center Arena Footing Improvement Project - Ms. Murphy presented the staff recommendation to reallocate reserve funds of \$50,000 from the approved 2020 Capital Reserve Expenditures Plan for Equestrian Turf Renovation to the proposed Equestrian Center Arena Footing Improvement Project to grade and re-surface the large equestrian riding and lesson arena and award a contract to Laser Grade of San Juan Capistrano in the amount of \$47,250.

Motion was made to approve staff recommendation to reallocate reserve funds of \$50,000 from the approved 2020 Capital Reserve Expenditures Plan for Equestrian Turf Renovation to the proposed Equestrian Center Arena Footing Improvement Project to grade and re-surface the large equestrian riding and lesson arena and award a contract to Laser Grade of San Juan Capistrano in the amount of \$47,250.

Discussion ensued.

Motion passed unanimously.

ITEMS FOR DISCUSSION AND CONSIDERATION

Laguna Woods Village Pre-reserved Golf Tee Times – This item was moved to item #10a per motion approved.

Mr. Gruner stated this is a temporary situation and staff is looking for alternative ways to open more tee times. Mr. McCray reported the background of how the decision was reached. Mr. McCray stated the issue of equity will need to be addressed as all tee times would be full. He also stated staff makes no decisions based upon what is difficult for staff as staff will manage appropriately.

A motion was made to support staff recommendation to suspend the pre-reserved golf tee times during COVID for all activities regarding requests from special groups.

Discussion ensued.

Motion passed 5-3 (abstentions).

An amended motion was made to support staff recommendation to suspend the pre-reserved golf tee times during COVID for all activities regarding requests from special groups EXCEPT where a prior resolution has been passed.

Discussion ensued.

Motion failed 2-4-1 (abstention).

An amended motion was made to support staff recommendation to suspend the pre-reserved golf tee times during COVID restrictions and for all activities regarding requests from special groups except where prior resolutions have been passed with the exception of the Tuesday skins game only.

Discussion ensued.

Motion failed 1-4-3 (abstentions).

A motion was made to support staff recommendation to suspend the pre-reserved golf tee times during COVID for all activities regarding requests from special groups except where a prior board approved group has been approved.

Discussion ensued.

Motion failed 2-4 (abstentions).

An amended motion was made to support staff recommendation to suspend the pre-reserved golf tee times during COVID for all activities regarding requests from special groups except the sanctioned golf clubs.

Discussion ensued.

Motion passed 6-2 (abstentions).

Staff was directed to complete a full study and make a recommendation on how this will best balance the community going forward after COVID restrictions then present to CAC for

review. Mr. Gruner stated staff will look for a long-term resolution for these pre-reserved tee times.

Tennis Court Resurfacing Project - Director Carpenter requested an update. Mr. Gruner stated at this time staff was directed to provide a staff report with all details to the April M&C meeting. Chair Pearlstone stated there is little extra cost to resurface. Director Carpenter stated some courts have cracks and inquired about resurfacing all at same time versus selected courts. She also inquired as to the impact to the schedule of completion. Mr. Gruner stated his recommendation is to have all courts addressed in the same manner to ensure same level of play and same safety standards.

Updated Outdoor Activity List – Mr. Gruner stated all activities are status quo until Orange County is at the red tier. Chair Pearlstone referred the committee members to the reopening safely guidelines within the agenda packet and stated more activities may be offered once restrictions are lifted.

Shared Fee/Financial Analysis Update - Chair Pearlstone stated this will be presented at the April 8, 2021 CAC meeting.

ITEMS FOR FUTURE AGENDAS

Removal of Garden Center 1 Office Building - Staff was directed to keep this item under Items for Future Agendas.

Long Range Plans for Outdoor Activities – Staff was directed to keep this item under Items for Future Agendas.

Garden Center 2 Access Gate – Staff was directed to keep this item under Items for Future Agendas.

Garden Center 2 Speed Bumps – Staff was directed to present a staff report for the next CAC meeting.

CONCLUDING BUSINESS

Committee Member Comments

Director Torng stated the pre-reserved times can be arranged once extra times are available and thanked Chair Pearlstone for his hard work today.

Advisor Boudreau stated he is amazed the entire pre-arranged golf tee times will be removed. Director Addington stated her abstention was sincere. She stated there are two sides to the issue.

Director Horton stated she may have misunderstood and inquired as to canceling everything. Chair Pearlstone stated he will keep this issue alive and remain interactive with staff. Programs will be reinstated once allowed.

Director Carpenter stated the decision for pre-arranged tee times will create more issues.

Director Dotson stated she changed her votes to abstention due to inadequate explanation.

Mr. Gruner recommended to leave the Tuesday and Wednesday games as is and only address the skins games.

Director Karimi inquired as to how large a problem will be created for the Recreation Department if amended motion passes. Mr. Gruner stated the amendment will be much more manageable than omitting all pre-arranged tee times.

Advisor Skillman inquired as to the number of men's golf clubs and women's golf clubs. Mr. Gruner stated there are four golf clubs. Tuesday is women's day and Wednesday is men's day.

The final vote states golf clubs will keep current tee times while the skins games will call or use online reservations until further notice.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the Zoom Webinar platform on Thursday, April 8, 2021.

Adjournment

There being no further business, the Chair adjourned the meeting at 5:10 p.m.

Jon Pearlstone

Jon Pearlstone, Chair

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION EQUESTRIAN AD HOC COMMITTEE

Thursday, March 4, 2021 – 1 p.m.
Virtual GoToMeeting

MEMBERS PRESENT: Bunny Carpenter, Chair, Yvonne Horton, Stefanie Brown, Sue Hemberger, Annie McCary, Gary Empfield

MEMBERS ABSENT: Bunny Lipinski, Cush Bhada

OTHERS PRESENT: None

STAFF PRESENT: Jennifer Murphy, Laura Cobarruviaz, Jackie Kupfert

Call to Order

Chair Carpenter called the meeting to order at 1:00 p.m.

Motion made to amend agenda with addition of New Business agenda items, Memorial Plaque and New Services/Third Feeding Option and Old Business agenda item, Equestrian Newsletter.

Motion approved by general consent.

ITEMS FOR DISCUSSION AND CONSIDERATION

Help the Herd/Corporate Sponsorship

Ms. Hemberger reported \$5,185 raised to date with goal of \$10,000. Thirty donors have contributed including the Art Association club donation of \$2,000. Additional donors have come forth since Monday but those monies have not cleared yet. Publicity coverage has been ongoing including the following: GRF meeting with the check presentation; consistent exposure in Globe; Village TV announcement board; bulletin boards at the Equestrian Center highlighting donor recognition with another board coming soon; Lisa Hart interview with Ms. Cobarruviaz; VCF website updates; eblast in February; Mark Rabinowitch took formal portraits of horses; PR will continue in March. Ms. Cobarruviaz has been cleared to purchase items.

Equine Assisted Learning Program

Director Brown reported the program is proceeding nicely with risk management review. The three instructors would be independent contractors which includes the mental health provider, the equine associate and vetted horses. Contracts are being submitted for approval to become approved providers. Director Brown stated Ms. Audrey Grider will be overseeing this program with Director Brown collaborating. She recommends the provider certifications should be within program development.

Ms. Cobarruviaz stated she met with Ms. Grider to discuss use of the GRF horses. Ms. Grider was introduced to the horses with four to five horses deemed as potential therapy horses. She submitted

the certifications of the contractors for risk management review. Once approved, final documentation will be submitted.

Non-Resident Boarders Sponsored by Residents

Ms. Murphy reported non-residents are allowed to board under the name of a resident. Ms. Murphy stated this practice is neither allowed or disallowed per policy. She inquired as to priority given to residents or if a policy should be created. The concern will be when stalls are full which may create a wait list. Ms. Cobarruviaz stated we are at 20 boarders currently of which four are sponsored boarders. The total number of stalls for use are 26.

Director McCary stated it is always a good idea to have a policy in place. Director Horton agreed and stated this would ensure monies are collected promptly. Ms. Hemberger agreed residents have priority over sponsored boarders. Director Brown stated we currently have a sponsored boarder contract and residents should be prioritized.

Motion made to direct staff to develop a policy for non-resident boarders.

Motion passed by unanimous consent.

Action Item List Discussion

Rat Abatement

Ms. Cobarruviaz stated working with in-house pest control supervisor who is also in charge of the nursery. He has been accompanying his staff onsite but Ms. Cobarruviaz stated more can be done. She would like to add wire mesh to block rat entrances and add electric traps on pathways above. She will continue to urge staff to be more aggressive.

Chair Carpenter inquired as to necessary approval from upper management. Ms. Murphy stated upper management approval is necessary and working with staff has helped accomplish our goals.

Active Search for New School Horses (Lesson Program)

Ms. Cobarruviaz stated it has been difficult finding proper horses for our program. She will continue to search but our purchasing process presents expediency issues as most sellers prefer cash sale with no trial period which we require. Our current purchasing process may take up to one month.

Mr. Empfield inquired as to a resident being reimbursed for purchase of horse. Chair Carpenter inquired as to using a credit card. Ms. Cobarruviaz stated having a resident purchase would shorten the time required to purchase a horse. Ms. Murphy stated the resident would have to provide a W-9. Ms. Murphy has requested a cash advance for special events however no credit cards are issued to staff other than Home Depot.

Ms. Murphy will inquire with the Finance department on options for horse purchase.

Riding Clinics by Approved Trainers

Ms. Cobarruviaz stated she reviewed the current offerings and discovered our model is very challenging with what we have to run the program. She recommends openness to different ideas and revenue that would include utilizing outside trainers as is customary at other facilities. These trainers would host clinics that would pay a fee to the host stables.

Arena Regrading & Surfacing Project

Ms. Cobarruviaz stated three bids were received to repair/improve the arena footing for both arenas. Laser Grade is the staff recommended contractor. The recommendation is to use the funds from the turf replacement project for this arena project. This will be presented to CAC next week for recommendation for approval from GRF in April. Chair Carpenter stated this would be a supplement presented to CAC, then to Finance, then to GRF.

Motion was made to approve the recommendation to CAC to maintain the arena in the amount of \$50,000.

Motion passed by unanimous consent.

Potential Projects – Laura Cobarruviaz

Painting Stall Interiors

Ms. Cobarruviaz stated she painted one stall for modeling when potential boarders come to view the stables. She would like to proceed painting the rest of the stalls.

Mr. Empfield stated this interior improvement aids in the mental health of the horses and brings forth a pleasing aesthetic to the Equestrian Center. Staff believes this should be done for all stalls and not charge the boarders for this service. Director Horton was able to secure 20 gallons of paint from a local vendor. This painting would be done by staff for an additional cost savings. Mr. Empfield inquired as to washing the walls prior to painting, is staff able to complete this project and could Saddle Club volunteers assist. Ms. Cobarruviaz stated the stalls can be pressure washed prior to painting. Ms. Murphy stated staff is prepared to assist to complete this project and stated volunteers should not be utilized. Director Brown inquired as to interior/exterior paint to ensure no toxins are present. Director Horton stated the representative stated this paint is designed to outgas which extols the fumes quickly. Ms. Murphy stated link states it is exterior type paint. Ms. Cobarruviaz stated the paint is water based and she confirmed it is a non-toxic type.

Motion was made to have staff paint the stalls.

Motion passed by unanimous consent.

Removal of Old Mangers

Ms. Cobarruviaz stated the mangers are currently wood which inhibits bacteria and have gaps that rats are dwelling in. She is recommending the removal of the old mangers and replacing with galvanized metal ones. The cost is \$106 per manger if replaced with metal.

Director Horton agrees with this replacement. Ms. Murphy stated this may need to be done before we paint the stalls. Ms. Hemberger stated the mangers for the GRF horses may be purchased through the VCF Help the Herd fund. Mr. Empfield inquired as to removing the manger with no manger replaced. He stated this may not be necessary as in his experience wood has not presented a problem. Ms. Cobarruviaz stated the cost for the boarder stall mangers would be approximately \$2,800. She stated we received a check for \$1,000 from a resident that stopped by the Equestrian Center. If this check is not to go through the Help the Herd fund, it can be used toward the cost of the boarder's mangers. Ms. Hemberger stated Ms. Mogul from VCF will contact the resident who donated \$1,000 and would like to ensure these monies are applied properly.

Chair Carpenter will research the GRF donation form if monies are not requested for the Help the Herd fund.

Director Horton will research for discounted mangers.

Director Brown and Mr. Empfield stated they will pay for their replacement mangers.

Motion was made to replace the mangers in the stalls if funding can be procured.

Motion passed by unanimous consent.

NEW BUSINESS

Memorial Plaque

Ms. Cobarruviaz stated Mr. Empfield donated funds for a solar fountain water trough feature for the horses and would like to include a memorial plaque to honor his late wife. This memorial plaque would be affixed to a rock that would be placed on the ground in the center of the decorative plants.

Motion was made to allow this memorial plaque.

Motion passed by unanimous consent.

New Services/Third Feeding Option

Ms. Cobarruviaz stated new services will start with turnout services, lunging, hand walking and green feeding. She stated to incorporate the third feeding would require change in feed times, making lunch optional as it would be later in the day. She requested waiting a week to roll out feeding as one employee has submitted her resignation which reduces number of staff that may assist.

Director Brown inquired as to moving the feeding a bit later in increments to ease sensitive tummies into new feeding schedule. She also inquired as to early evening stall cleaning service if feasible. Ms. Cobarruviaz stated she will be administering the late feeding and may be able to assist with stall cleaning.

Staff will research all possibilities but will need to reassess after one month of new services roll out.

OLD BUSINESS

Equestrian Newsletter

Ms. Hemberger inquired as to the bi-monthly Equestrian newsletter available for six issues, not six months and if this can continue for another six months online due to closure of clubhouses. Ms. Murphy stated Marketing and PR confirmed three additional newsletters will be eblasted to the community. Ms. Hemberger inquired as to outside sponsorship which is coordinated by Ms. Kupfert. Ms. Kupfert stated outside vendors are not allowed on property currently, but staff will proceed with sponsorships once sponsors are allowed on property.

FUTURE BUSINESS

Future Services at Equestrian Center

Ms. Cobarruviaz stated above under new services.

Riding Program Review

Ms. Cobarruviaz stated the soft opening will occur next week to those currently onsite which will allow horsed to be exercised in preparation for more lessons. She stated the current health of all but two GRF horses presents issues for steady use within the programs. Her recommendation is to extensively review the current riding program for modifications and would like to add this to the next meeting agenda.

CONCLUDING BUSINESS

Member Comments

None.

Next meeting

The date of the next meeting will be May 6, 2021 at 1 p.m. via the Zoom Webinar platform.

Adjournment

Chair Carpenter adjourned the meeting at 2:59 p.m.



Bunny Carpenter, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

**Monday, November 30, 2020 – 1:30 P.M.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

COMMITTEE MEMBERS PRESENT: Chair - Yvonne Horton, Maggie Blackwell, Lynn Jarrett, Reza Karimi, Manuel Armendariz, Andre Torng

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Bunny Carpenter

ADVISORS PRESENT: None

STAFF PRESENT: Kurt Wiemann, Eve Morton

REPORT

1. Call to Order

Chair Horton called the meeting to order at 1:30 p.m.

2. Acknowledgement of Media

No press was present.

3. Approval of the Agenda

Director Torng made a motion to approve the agenda. The committee was in unanimous support.

4. Approval of Meeting Report of November 30, 2020

Director Jarrett made a motion to approve the Meeting Report. The committee was in unanimous support.

5. Committee Chair Remarks

Chair Horton stated that she has been getting positive feedback on the creek and to keep up the good work. Thank you for the trees at the Equestrian Center.

6. Department Head Update

- Annuals at Gates
- Equestrian Center

There was an adjournment of the meeting from 1:45 to 2:00 p.m. as Mr. Wiemann encountered technical problems and could not re-join the meeting.

The meeting re-started at 2 p.m.

Mr. Wiemann reported: "We started annuals at the gates last fall. We will start it again in April at the gates which have room for annuals. We have been spending a lot of time at the gates, been putting down mulch and fertilizing there.

At the Equestrian Center, we planted nine trees and assorted shrubs. We have also been doing irrigation repairs out there.

In our Capital Plan this year, we have funds for new irrigation for the nursery. The contract is out for signatures. Will save a lot of man hours not having to hand water everything.

We have purchased a shade structure for use at the Nursery.

Power and communications will be put in at the Nursery. Now, things are all done by hand over there. This will approve efficiencies. In time, crews will be able to place orders from the field."

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Reports

7. Update on the Creek

Mr. Wiemann reported that the creek is a natural habitat that must be preserved. A bone of contention for the residents is the cattails. We have been trying to find ways to open up the Creek more. We have found a way to accomplish some of the cattail clearing. We will go in with a biologist in advance to identify any nests and mark them. Then, we will clear 100 yards of cattails, leave 100 yards, and so on. The biologist will make sure we don't disturb nesting birds.

Sally Sunderhaus(580-O) *"I thank all of you for your willingness to serve on the committee. I ask today's minutes include the comments I made during the November meeting as they still apply. The comments Mr. Wiemann just made about reducing the cat tails twice a year will be a big help.*

In his Aliso Creek Update of today, Mr. Wiemann does not address what we would hope would be a third objective of his department – namely, restoring the area around the bridge to its prior state. It is an unsightly mess. How much longer must we wait until this area becomes a priority and our property values finally restored? Pilfering

our view is no different than taking a bedroom or garage from an owner without providing restitution.

I realize many areas of the creek are lovely and enjoyed by residents. But, for those of us opposite the bridge, we have no such enjoyment. Every day we look upon the corruption of our view.

I realize the current landscape department inherited a mess from the prior one. But, perhaps Mr. Wiemann would like to alter today's update and correct the latest issue of the Village Breeze to disclose that the need for and cost of continued monitoring is a result of the lack of compliance by the prior and current landscape departments. Otherwise, we might all think it is just about "several government agencies" and their rules.

In spite of Mr. Wiemann's denials at the November 2020 landscape meeting, there are actions that can be taken, which he discussed at previous meetings, including buying credits to permit moving the willows. While the willows may be required, their location could have been one that did not interfere with owner's views.

Finally, when the bridge was constructed, when a storm was predicted, the railings were removed and do not cross signs erected. This year the railings are not to be found, and instead, crime scene tape is crisscrossed over the bridge and makeshift sandwich boards placed in the middle. The hundreds of walkers who cross the bridge daily, just push these things aside and continued crossing. Eve Morton (who is always prompt and thorough with her answers) said this was not the responsibility of landscape and directed me to security. However, thus far security is also unaware of any railings. I'm hopeful someone on this committee can direct me to the proper department."

Mr. Wiemann stated that buying credits would be millions of dollars.

He suggested that cattails are currently cleared once a year. We can trim them more often but there is a cost involved to pay for the biologist.

For the Willows; we are only allowed to trim out the bottom third. Tops need to be left for nesting birds.

Director Aremendarez made motion to approve the \$13K for the consulting fees to clear the cattails twice a year. Director Blackwell seconded. The committee was in unanimous support.

Items for Discussion and Consideration

8. Member Comments (Items Not on the Agenda)

None.

9. Response to Member Comments

None.

All Corporations' Landscape Cooperation

10. Performance Improvements: Mulching Mowers Versus Bagging Mowers

Mr. Wiemann stated that he brought this information to this committee so all the corporations can have an open discussion on where to go with landscaping over the next few years. We are starting to put together next year's budget. He will bring this topic to the respective committees next month to see whether each Mutual would want to spend this money or not for next year.

Discussion ensued.

11. Performance Improvements: Increase Service Levels to Five Cycles

Mr. Wiemann reviewed this informational report with the committee. This topic will also be discussed at April's United and Third Landscape committee meetings to determine if each Mutual would want to include the cost for this into next year's budget or not.

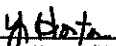
Concluding Business:

12. Committee Member Comments

None.

13. Date of Next Meeting – Wednesday, June 9 at 1:30 p.m.

14. Adjournment at 3:05 p.m.



Yvonne Horton (Mar 26, 2021 19:55 PDT)

Yvonne Horton, Chair

REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

March 17, 2021

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday March 17, 2021 at 9:00 AM, Virtual

MEMBERS PRESENT: Chair: John Frankel, Yvonne Horton, Neda Ardani, Elsie Addington, Alfred Amado and Debbie Dotson

MEMBERS ABSENT: None

STAFF PRESENT: Jennifer Zion

Call to Order

John Frankel, Chair, called the meeting to order at 9:10 AM.

Traffic Hearings

None

Traffic Consent Calendar

Approved by Chair

Date of Next Meeting

The next meeting is scheduled for Wednesday April 21, 2021 , at 9:00 AM, Virtual

Adjournment

With no further business before the Committee, the meeting was adjourned at 9:20 AM.

John Frankel, Chair of LWV Traffic Committee:

Signature: *john frankel*
john frankel (Mar 17, 2021 10:06 PDT)

Email: jfrankel@prodigy.net

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**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

TUESDAY, March 30, 2021, 9:30 AM

VIRTUAL MEETING

MEMBERS PRESENT: Sue Stephens, John Frankel, Annie McCary, Bruce Bonbright, Judith Troutman, Prakash Achrekar

OTHERS PRESENT: John Pilger, Juanita Skillman, Sharon Updike, Sandy Benson, Joan Grampp, Lori Gibson, Elsie Addington, and Donna Rane-Szostak

STAFF PRESENT: Tom Siviglia, Jayanna Hendley, Vanessa Ayala

THE MEETING WAS CALLED TO ORDER: Tom Siviglia called the meeting to order at 9:33 AM. A quorum was established.

ACKNOWLEDGEMENT OF THE PRESS: There was no media present.

APPROVAL OF THE MEETING REPORT: For January 26, 2021 was approved by Juanita Skillman and Prakash Achrekar.

APPROVAL OF AGENDA: The Agenda was approved by acclamation.

CHAIRS REMARKS: Tom Siviglia announced that Jennifer “JZ” Zion has left the company, and that she has been replaced by Jayanna “JJ” Hendley who is a previous employee of the Security Department. Mr. Siviglia also stated that the Good Neighbor Captain training on March 3rd went well. Additionally, Mr. Siviglia shared that Trevaughn Foster (Security Patrol Officer) received a commendation for assisting a resident and taking action, which prevented potential further harm.

MEMBER COMMENTS: No comments.

REPORTS:

RADIO & COMMUNICATIONS: Bruce Bonbright reported on the Radio Drill this morning at 8:30 AM. 13 of 14 Radios responded loud and clear. Mr. Bonbright also reported that he will be inquiring with the current radio vendor (S&S Communications) to confirm that they can install the clubhouse antennas.

OFFICE MANAGER/ADVISOR: Tom Soule was not present. Tom Siviglia reported that when the office is open, they look forward to selling supplies again.

RECRUITMENT/RETENTION/TRAINING: Judith Troutman reported she is passing her duties of this chair on to Juanita Skillman. Ms. Troutman commented that Carlos Rojas has been doing a great job. Ms. Troutman also reported that further training for the Good Neighbor Captains will be coordinated upon receiving an updated list of Good Neighbor Captains within the community. The committee members made comments and asked questions.

Village Energy Sub Committee: Bert Moldow was not present. Sue Stephens reported that they are working on obtaining two additional bids for micro-grid installation. Additionally, Ms. Stephens reported that one of the companies is also researching alternatives for the back-up generator at the Security building. The committee members made comments and asked questions.

GRF BOARD: No report

UNITED BOARD: No report

THIRD BOARD: Annie McCary did not have a report. John Frankel advised committee members to direct Third Mutual streetlight questions to himself.

TOWERS: No members present

PET EVACUATION SUBMIT COMMITTEE: Sharon Updike reported that Pet Forms are currently being updated, and that there will be an effort to recover forms submitted prior to November. Ms. Updike also reported that the storage trailer holding emergency supplies has an inventory of approximately 350 items that can be used to create a command post in the event of an emergency. The committee members made comments and asked questions.

DISCUSSIONS & CONSIDERATIONS:

RADIO ANTENNA AT THE TOWERS: Bruce Bonbright reported that the repeater will be ordered and installed upon receiving frequencies for the repeater. The Committee members made comments and asked questions.

ITEMS FOR FUTURE AGENDA: Tom Siviglia stated that all items for the next agenda should be forwarded to Jayanna “JJ” Hendley by May 1st, 2021.

Member Comments:

Juanita Skillman mentioned that phone numbers will be moving to 10 digits instead of 7 digits in April, and that she has contacted Chuck Holland to inform him of this change.

Annie McCary commented that she would like the Emergency Operations Plan to be updated with the current generator locations.

Prakash Achrekar commended Tom Siviglia for doing a great job while he is filling-in for Carlos Rojas.

Sharon Updike commented that it was an “excellent meeting.”

NEXT MEETING: The next meeting is scheduled for Tuesday, May 25, 2021, 9:30AM via Virtual Meeting

ADJOURNMENT: 10:47 am
Submitted By:

Tom Siviglia

Tom Siviglia (Mar 30, 2021 16:13 PDT)

Tom Siviglia March 30, 2021

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